

Scarecrow Festival



2022 VENDOR APPLICATION

Located in Downtown Washington Court House, OH 43160
105 N. Main St Washington Court House, OH 43160
September 16, 17 & 18

Friday Noon-10pm, Saturday Noon-10pm, Sunday Noon-4pm

Contact Information

Name: _____

Business Name: _____

Address: _____

City, State, & Zip: _____

Phone: _____

Email: _____

Payment Method

Invoice Method PREFERRED

Cash \$ _____

Check # _____

(Check Payable to SCARECROW FESTIVAL)

Card \$ _____

Name: _____

Type: _____

Card Number: _____

Expiration: _____

Code on Back: _____

Billing Zip Code: _____

INVOICE: Email: _____

(SCARECROW FESTIVAL will send an invoice to pay by credit card via email)

Vendor Information

Vendor Type:

Craft _____ Large Food _____ Small Food _____ Commercial: _____

Max Space needed:

_____ spaces (Most measure 10x10 Parking space width)

Please measure accurately, once space is placed you will remain in space requested

_____ \$100.00 Craft Vendor/Non-profit /Handmade

_____ \$125.00-Informational/Commercial

_____ \$175.00-Small Commercial Food & Additional Large Food Space

_____ \$550.00-Large Commercial Food (2 space minimum=20ft)

Must be within 20ft. over 20-30ft. additional space is needed.

Water Needed: ___ Yes ___ No

(You are responsible for any water attachment and protective hose coverings--hose may be in patrons walk path)

Electric Needed: ___ Yes ___ NO ___

_____ 110 _____ 220 Total Amp? _____

Ice/Prep Truck? ___ Yes ___ No _____ Amp for Ice Truck _____

We unfortunately cannot guarantee space within proximity - Prep truck may be in outer location
You are responsible for all electrical extension cords and attachments needed.

Brief Description of Entry:

Please complete and return this application along with the vendor fee written to: Scarecrow Festival.c/o Kelley Ford 105 N Main Street, Washington CH Ohio 43160 OR Email to KFord@cityofwch.com if online payment is made. Please indicate Scarecrow Event on Subject Line if Email Questions regarding the event: Kelley Ford 740-636-2340, Mekia Rhoades 740-572-2918. Visit: Facebook.com/ScarecrowFestival

FINAL APPLICATIONS & PAYMENT DEADLINE: AUGUST 26, 2022-FULL PAYMENT MUST BE MADE BY THIS DATE. NO PAYMENT WILL BE ACCEPTED DAY OF EVENT. PLACEMENT IS NOT GUARANTEED after this date. Application must be returned for placement.



REGULATIONS FOR APPLICATION ENTRY

- Event set up will begin at 10:00am.-5:00pm Thursday, September 16th, Before 11 am on September 17th. for public safety & Vendor Tear Down- Sunday, Sept.18th- after 4pm
*Vendors requested to stay throughout the event time specified, unless prearrangements been approved with Scarecrow Festival Board.
- Our goal is to remain at full capacity for all patrons participation through the entire event. SFC is not responsible for items left unattended.
- Scarecrow Board reserves the right to place vendors at best possible location. Same booth spaces are encouraged, but not guaranteed every year.
- All Vendors Must Check-In at the Scarecrow Board Booth. Full payment must be made before the event. If payment isn't received by the deadline date on the application, your application will be void and spot could be given away. No money will be collected at the event.
- All Vendors must set up in assigned areas and have all delivery vehicles removed before 11 am the day of event. No vehicles within event area.
- All Vendors Must provide their own manufactured tent canopy, supports, tables, table covers, chairs & lights. All trash must be bagged and disposed in designated areas daily. All greases are NOT to be disposed on city streets, gutter areas, or porta-johns. THIS IS STRICTLY ENFORCED.
- All Vendors must provide minimum 50-100ft UL rated extension cords, 50'-100 water hose, and Required Fire Extinguisher (contact local FD 740-636-2372 for any questions).
- Scarecrow Board reserves the right to deny any entry for betterment of the overall event.
- The Scarecrow Festival is an outdoor festival. No deposits/payments will be refunded due to inclement weather, application withdraw within 30 days of the event date, or "no shows" the day of event. It is encouraged to bring supports for your tent for inclement weather wind/rain conditions.
- Scarecrow Festival Board does not carry insurance to cover your personal property and will not be responsible for any accidents, or any lost, stolen or damaged personal property and you are advised to obtain your own personal/ property insurance.
- It is the responsibility of each vendor to obtain an Ohio Vendor's license and keep accurate records of sales for tax purposes.
- All vendors are responsible for obtaining food or any permits required by the Fayette County Board of Health Department.
- Parking – Unfortunately there is not a vendor parking lot. There is parking in the close vicinity of the downtown event. Please be attentive to Non-Public Parking areas. This is for everyone's benefit during the event.



Department of Commerce

Division of State Fire Marshal
 John R. Kasch, Governor
 Jacqueline T. Williams, Director

**KEEP IN TRAILER
 FOR YOUR RECORDS**

Mobile Food Unit Checklist

* A check mark in any box that is not shaded green may indicate a violation of the Ohio Fire Code (unless the condition is not applicable).

All Mobile Food Units	Yes*	No	N/A
Carbon Monoxide detection			
Is there at least one carbon monoxide detection device in the unit? (except open air hand propelled carts)			
Portable Fire Extinguishers			
Is there at least one 5# ABC portable fire extinguisher in the unit? (except open air hand propelled carts)			
Is the extinguisher readily accessible by unit operator?			
Electrical Equipment and Wiring			
Is all electrical equipment and wiring in the mobile food unit installed per NFPA 70 (2017)?			
If the mobile food unit was built, manufactured or altered on or after December 15, 2017, is the electrical wiring contained in exposed conduit?			
No Smoking Signs (no smoking in unit) (no smoking w/in 10' of unit if there is a fuel source other than vehicle fuel tank)			
Are "no smoking" signs conspicuously posted inside the mobile food unit?			
If compressed gas is stored or kept, are there also "no smoking" signs posted outside the unit in the vicinity of every location where the gas is stored or kept?			
Generators			
Is the generator being fueled while the mobile food unit is in operation?			
Is the generator being fueled while the generator is in use?			
Is the generator turned off and the surface temperature of both the engine and the fuel tank being cooled to below the autoignition temperature of the fuel before the generator is being fueled?			
Is the generator being operated, used or fuel within the occupant space of the mobile food unit?			
Not Obstructing Fire Protection Equipment			
Does the mobile food unit block fire lanes?			
Does the mobile food unit block fire hydrants?			
Does the mobile food unit block other fire protection equipment?			
Separation Distances			
If the unit has a generator or a fuel source other than the vehicle fuel tank, is it separated by a clear space distance of 10 feet (not including awnings and other appurtenances) from:			
• entrances and exits of buildings or structures			
• combustible materials			
• vehicles			
• other cooking operations			
Is the unit separated by a clear space distance of 3 feet (not including awnings and other appurtenances) from other mobile food units?			
Mobile Food Units with Commercial Cooking Equipment			
Portable Fire Extinguishers			
If the unit uses cooking equipment that involves solid fuels or vegetable or animal oils and fats, is there also at least one Class K portable fire extinguisher in the unit?			
Egress			
Are there at least 2 means of egress in the unit?			
Are the means of egress remotely located from each other?			
Are the means of egress at least 5.7 square feet?			
Mobile Food Units with LP-Gas			
If LP-Gas equipment is being used while unit is in transit, is it designed for operation while in transit (ex: cargo heater) and does it have a mechanism in place to stop fuel flow in the event of a line break (ex: excess flow valve)?			
Emergency Shut-off Controls			
Does the mobile food unit have marked exterior emergency shut off controls?			
Are the controls readily distinguishable and accessible?			
Do the controls have a quarter-turn manual gas ball valve?			
Do the controls have permanent signage mounted at the location of the controls that states: "EMERGENCY GAS SHUT-OFF VALVE"?			
Is the signage clearly visible and unobscured?			
Is the signage weather resistant and of contrasting colors?			
Is the signage readable from a distance of 25 feet?			
LP-Gas Storage, Use and Handling (See also OFC Rules 53, 57, 58, 61)			
Containers			
Are only ASME or DOTn mobile LP-Gas containers being used?			

Do all LP-Gas containers installed in the enclosed spaces of the mobile food unit have a maximum allowable working pressure of 312 psi (2.2 MPag) or higher?			
Do all LP-Gas containers installed on the exterior of the mobile food unit have a maximum allowable working pressure of 250 psi (1.7 MPag) or higher?			
Are all propane tanks kept in a secure manner?			
Is the maximum aggregate capacity of all LP-Gas containers in the mobile food unit 200-gallons aggregate water capacity or less?			
Location and Installation			
Are all LP-Gas supply systems installed either outside the vehicle or in a recess or cabinet?			
If in a recess or cabinet, is the recess or cabinet vapor tight to the inside of the vehicle but accessible from and vented to the outside?			
If in a recess or cabinet, are there also vents located near the top and bottom of the enclosure and 3 feet horizontally away from any opening into the vehicle and below the level of the vents?			
Are LP-Gas containers securely mounted on the vehicle or within an enclosing recess or cabinet?			
Are LP-Gas containers secured with non-combustible material or devices?			
Are cylinders located in such a manner as to minimize exposure to excessive temperature rises, physical damage, and/or tampering?			
Are vehicle mounted propane tanks mounted with a minimum 36-inch clearance from the bottom of the tank to the ground?			
Are LP-Gas containers installed on the roof of a mobile food unit? (they cannot be)			
If LP-Gas containers are mounted within the vehicle housing, is the housing secure to the vehicle and are all removable parts of the housing secured to the housing while the mobile food unit is in transit?			
Are all LP-Gas container valves, appurtenances, and connections protected to prevent damage from accidental contact with stationary objects, loose object, stones, mud, and/or ice?			
Are all LP-Gas container valves, appurtenances, and connections protected from damage due to overturn or similar vehicular accident?			
Do LP-Gas cylinders have permanent protection for cylinder valves and connections?			
If LP-Gas cylinders are located on the outside of a mobile food unit, is weather protection provided?			
Are all devices or materials used to secure an LP-Gas container made of non-combustible material?			
Piping and Connectors (All of the following are required on or before December 31, 2018)			
Is all piping installed per NPFA 58 (2014), section 6.9.3?			
Does all steel tubing have a minimum wall thickness of 1.2 mm?			
Is a flexible connector installed between any regulator outlet and the fixed piping system (to protect against expansion, contraction, jarring, and vibration strains)?			
Is there flexibility provided between cylinders and the gas piping system or regulator?			
Are flexible connectors installed in accordance with NFPA 58 (2014), section 6.9.6?			
Are flexible connectors that are installed between apparatus and the piping system installed in accordance with ANSI Z21-69-2015/CSA 6.6 2015?			
If there are any flexible connectors that are longer than the length allowed in the OFC, have they been approved?			
If there are any fuel lines that incorporate hose, have they are approved?			
Are fixed piping systems designed, installed, supported, secured in such a manner as to minimize the possibility of damage due to vibration, strains, or wear, and in such a manner to preclude loosening while in transit?			
Is piping installed in a secure location?			
If piping is installed outside the vehicle, is it under the vehicle and below any insulation or false bottom?			
Is piping fastened or does it have other protection to prevent damage due to vibration or abrasion?			
Is a rubber grommet or equivalent protection installed to prevent chafing at each point where piping passes though sheet metal or a structural member?			
Is gas piping installed so that it enters the mobile food unit through the floor directly beneath or adjacent to the appliance served?			
If a branch line is installed, is there a tee connection located in the main gas line under the floor and outside the vehicle?			
Are all exposed parts of a fixed piping system either of corrosion-resistant material or coated or protected in such a manner as to minimize exterior corrosion?			
Do isolated sections of liquid piping have hydrostatic relief valves and are they installed in accordance with NPFA 58 (2014), section 6.13?			
Have all piping systems (including hose) been pressure tested and proven free of leaks in accordance with NPFA 58 (2014), section 6.14?			

OFC 109.2 Owner/occupant responsibility. Correction and abatement of violations of this code shall be the responsibility of the owner or responsible person. If an occupant creates, or allows to be created, hazardous conditions in violation of this code, the occupant shall also be held responsible for the abatement of such hazardous conditions.